



AIM Awards Suite of Stroke Awareness Qualifications **EXPIRING**



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**AIM Awards Level 2 Award in Stroke Awareness
600/4430/5 EXPIRING 31/12/2018**

**AIM Awards Level 3 Certificate in Stroke Care Management
600/4627/2 EXPIRING 31/12/2018**

Contents Page

<u>Section One – Qualification Overview</u>	<u>5</u>
<u>Section Two - Structure and Content</u>	<u>10</u>
<u>Section Three – Assessment and Quality Assurance</u>	<u>14</u>
<u>Section Four – Operational Guidance</u>	<u>20</u>
<u>Section Five – Appendices</u>	<u>22</u>



Section 1

Qualification Overview

Section One

Qualification Overview

Introduction

Welcome to the AIM Awards Qualification Handbook. We want to make your experience of working with AIM Awards as pleasant as possible.

AIM Awards is a national Awarding Organisation, offering a large number of Ofqual regulated qualifications at different levels and in a wide range of subject areas. Our qualifications are flexible enough to be delivered in a range of settings, from small providers to large colleges and in the workplace both nationally and internationally.

We pride ourselves on offering the best possible customer service, and are always on hand to help if you have any questions. Our organisational structure and business processes enable us to be able to respond quickly to the needs of customers to develop new products that meet their specific needs.

We are licensed by the Quality Assurance Agency (QAA) to approve and certificate Access to Higher Education Diplomas.

We are also approved as an Apprenticeship Assessment Organisation (AAO)

This Qualification Handbook contains everything you need to know about this qualification/qualification suite and should be used by everyone involved with planning, delivery and assessment.

This is a live document and as such will be updated when required. Centres will be informed via email when changes are made and it is the responsibility of the approved centre to ensure the most up-to-date version of the Qualification Handbook is in use.

This document is copyright but may be copied by approved centres for the purpose of assessing learners. It may also be copied by learners for their own use.

This Qualification Handbook is mapped to the Ofqual General Conditions of Recognition with references cited for each section as appropriate and the whole document is mapped to Ofqual General Conditions of Recognition C2.5 and E3.2.

About the Qualification

Mapped to Ofqual General Conditions of Recognition: E3.2a/E3.3b

The AIM Awards Suite of Stroke Awareness Qualifications has been developed in conjunction with the NHS Stroke Improvement Lead and a wide range of sector experts including the University of Central Lancashire. Both qualifications draw on the National Stroke Specific Education Framework and have strong support from the UK Forum for Stroke Training. The involvement of social care providers is particularly important in the delivery of the national stroke strategy which recommends training on stroke management to a wide range of organisations.

Both qualifications are aimed at all learners in health and social care with an interest in stroke and the impact on individuals whether they are currently supporting individuals with stroke or not.

Level 2 Award in Stroke Awareness

This is a one unit knowledge award which provides learners with the opportunity to develop an understanding of the different types of stroke, signs and symptoms and the effects on individuals. It will also help learners to gain knowledge of the response needed in the event of an emergency stroke incident. The qualification offers the opportunity to develop knowledge and skills around supporting individuals with stroke further to the contextualised learning gained through the HSC Diploma.

Level 3 Certificate in Stroke Care Management

This qualification provides the opportunity for CPD to further develop knowledge and skills around supporting individuals with stroke. It helps learners to understand the impact of the effects of stroke on daily living, associated complications for an individual with stroke, changing physical needs of individuals affected by stroke specific and communication factors affecting individuals following a stroke. The qualification offers the opportunity to develop knowledge and skills around supporting individuals with stroke further to the contextualised learning gained through the HSC Diploma. It is aimed at learners who work with individuals who have or might be at risk of experiencing stroke.

These qualifications do not confirm occupational competence but learners could progress to the HSC Diploma at L3 (if not already achieved), or they may progress to the L5 Diploma in Leadership for Health and Social Care and Children and Young People's Services, both of which would then confirm occupational competence.

Qualification	
AIM Awards Level 2 Award in Stroke Awareness	
Assessment	Internally assessed and externally moderated assessment evidence
Grading	Assessment is competent / not competent. There is no grading
Progression Opportunities	Level 3 Certificate in Stroke Care Management Level 3 Diploma in Health and Social Care
Operational Start Date	01-Feb-2012
Operational End Date	31/12/2018
Certification End Date	31/12/2021
Sector	1.3 Health and Social Care
Qualification Number	600/4430/5
Learning Aim Reference	60044305
Credit Value	3
Guided Learning Hours (GLH)	28
Total Qualification Time (TQT)	34
Learner Age Range	16-18; 19+
Rules of Combination	Learners must achieve 3 credits from the mandatory unit to achieve this qualification.

Qualification	
AIM Awards Level 3 Certificate in Stroke Care Management	
Assessment	Internally assessed and externally moderated assessment evidence
Grading	Assessment is competent / not competent. There is no grading
Progression Opportunities	Level 3 Diploma in Health and Social Care Level 5 Diploma in Leadership for Health and Social care and Children and Young People's Services
Operational Start Date	01-Feb-2012
Review Date	31/12/2018
Certification End Date	31/12/2021
Sector	1.3 Health and Social Care
Qualification Number	600/4627/2
Learning Aim Reference	60046472
Credit Value	26
Guided Learning Hours (GLH)	189
Total Qualification Time (TQT)	236
Learner Age Range	16-18; 19+

Rules of Combination

Learners must achieve a total of 26 credits; 17 credits must be achieved from the 4 mandatory units, plus a minimum of 9 credits from the optional units. 20 credits must be achieved at Level 3.

Entry Guidance

Mapped to Ofqual General Conditions of Recognition: E3.2b/c

For the Level 3 Certificate only, learners should have some knowledge, qualifications and/or experience in Health and Social Care as this qualification offers opportunity for CPD to further develop their knowledge and skills.

The End of the Accreditation Period

We review qualifications that are near the end of their accreditation period, working with sector representatives to make any changes necessary to meet sector needs and to reflect recent developments.

We will post information relating to changes or extensions to qualifications on our website and centres approved to offer the qualification will be kept updated.

Resource Requirements

There are no specific resource requirements for these qualifications. You must ensure that your centre has appropriate resources in place to deliver the unit(s) in this qualification.



Section 2

Structure and Content

Section Two

Structure and Content

Mapped to Ofqual General Conditions of Recognition E3.3a/b

Qualification Structure and Unit Content

Mapped to Ofqual General Conditions of Recognition: E3.2d /e/f/g/h/j

The rules of combinations for the AIM Awards Suite of Stroke Awareness Qualifications are displayed in the following way:

- [Level 2 Award in Stroke Awareness](#)
- [Level 3 Certificate in Stroke Care Management](#)

Please select the unit title to view the individual unit content and assessment guidance.

Rules of Combination for: AIM Awards Level 2 Award in Stroke Awareness EXPIRING 31/12/2018					
Learners must achieve 3 credits from the single mandatory unit (M) to achieve this qualification.					
Unit Reference Number	Unit Title	M/O	Level	Credit Value	GLH
F/503/7150	Stroke Awareness	M	Two	3	28

Rules of Combination for: AIM Awards Level 3 Certificate in Stroke Care Management EXPIRING 31/12/2018					
Learners must achieve 26 credits in total to achieve this qualification. 17 credits must be achieved from the 4 mandatory units (M), plus a minimum of 9 credits from the optional units (O). 20 credits must be achieved at Level 3.					
Unit Reference Number	Unit Title	M/O	Level	Credit Value	GLH
F/503/7150	Stroke Awareness	M	Two	3	28
L/602/4007	Support Individuals to Manage Dysphagia	M	Three	5	35
T/601/8282	Support Individuals with Specific Communication Needs	M	Three	5	35
J/503/7165	Understand Stroke Care Management	M	Three	4	36
R/602/4008	Assist Others to Monitor individuals' Progress	O	Three	5	38

L/601/9034	<u>Enable Individuals with Behavioural Difficulties to Develop Strategies to Change their Behaviour</u>	<u>O</u>	Three	8	41
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T/601/9738	<u>Implement the Positive Behavioural Support Model</u>	<u>0</u>	Four	8	61
F/601/3442	<u>Introductory Awareness of Sensory Loss</u>	<u>0</u>	Two	2	16
T/503/2575	<u>Promote Nutrition and Hydration in Health and Social Care Settings</u>	<u>0</u>	Three	4	32
Y/601/8145	<u>Promote Person Centred approaches in Health and Social Care</u>	<u>0</u>	Three	6	41
F/601/3764	<u>Promote Positive Behaviour</u>	<u>0</u>	Three	6	44
D/601/9023	<u>Provide Support for Therapy Sessions</u>	<u>0</u>	Two	2	14
A/601/9028	<u>Provide Support to Continue Recommended Therapies</u>	<u>0</u>	Three	3	20
L/601/8028	<u>Provide Support to Maintain and Develop Skills for Everyday Life</u>	<u>0</u>	Three	4	28
K/601/9025	<u>Provide Support to Manage Pain and Discomfort</u>	<u>0</u>	Two	2	15
T/601/5804	<u>Support Families of Individuals with Acquired Brain Injury</u>	<u>0</u>	Two	3	24
T/601/9495	<u>Support Individuals at the End Of Life</u>	<u>0</u>	Three	7	53
M/601/7907	<u>Support Individuals During a Period of Change</u>	<u>0</u>	Three	4	29
M/601/8054	<u>Support Individuals to Eat and Drink</u>	<u>0</u>	Two	2	15
A/601/7909	<u>Support Individuals who are Bereaved</u>	<u>0</u>	Three	4	30
M/601/3467	<u>Understand Sensory Loss</u>	<u>0</u>	Three	3	21
J/601/5824	<u>Understand the Impact Of Acquired Brain Injury on Individuals</u>	<u>0</u>	Two	3	25

Unit Format

Unit Title

The unit title will appear on the learner's certificate of achievement.

Unit Credit Value

When a learner achieves a unit, they gain the specified number of credits.

Unit Level

All units and qualifications have a level assigned to them. There are nine levels of achievement, from Entry to Level 8.

Unit Guided Learning Hours

The number of Tutor-led contact hours required to support learner achievement of the unit.

Ofqual Unit Reference Number

Each unit is assigned a unit code that appears with the unit title on Ofqual's Register of Regulated Qualifications.

Unit Review Date

The unit will be reviewed by this date. Any amendments will be notified to centres.

Unit Sector

This is the subject sector area of the unit.

Unit Summary

This gives a summary of what the unit aims to do. It provides a snapshot of the unit and the key knowledge, skills and understanding gained while studying the unit.

Learning Outcomes

The learning outcomes of a unit set out what a learner knows, understands or is able to do as the result of a process of learning.

Assessment Criteria

The assessment criteria specify the standard for which a learner must provide evidence in order to achieve the learning outcome. Additional guidance is available under the 'Assessment Guidance' section of the unit if any part of the Learning Outcomes and Assessment Criteria are in bold.

Assessment Guidance

This section provides additional guidance related to the unit to support Tutors and Assessors. This section gives information about the assessment evidence that learners must produce, together with any additional guidance if appropriate. This section should be read in conjunction with the assessment criteria.

Delivery Requirements

This sets out if there are any specialist resources needed for the delivery of this unit.

Evidence Requirements

This sets out if evidence of practical ability must be demonstrated and evidenced for the achievement of this unit.



Section 3

Assessment and Quality Assurance

Section 3

Assessment and Quality Assurance

Centre Staff Requirements

As an Awarding Organisation, we require that:

- **Tutors** have relevant teaching experience and/or a qualification, and experience and/or a qualification in the relevant subject area. Suitable teaching qualifications include:
 - Level 3 or 4 Preparing to Teach in the Lifelong Learning Sector (PTLLS) or above
 - Level 3 Education and Training or above
 - Diploma or Certificate in Education
 - Bachelors or Masters Degree in Education
- **Assessors** should have an assessor qualification or evidence of recent relevant experience. Suitable assessor qualifications include:
 - Level 3 Award in Assessing Competence in the Work Environment
 - Level 3 Certificate in Assessing Vocational Achievement
 - A1 Assess Candidate Performance using a Range of Methods
 - D32 Assess Candidate Performance and D33 Assess Candidate using Differing Sources of Evidence
- **Internal Verifiers (IV)** should have an internal verification qualification or evidence of recent relevant experience. Suitable internal verification qualifications include:
 - Level 4 Award in Internal Quality Assurance of Assessment Processes and Practice
 - Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice
 - V1 Conduct Internal Quality Assurance of the Assessment Process
 - D34 Internally Verify the Assessment Process
- **In addition, Assessors and Internal Verifiers must be able to demonstrate that they meet the following:**
 - **have occupational expertise relevant to the units they are teaching/assessing**
 - **be occupationally knowledgeable in the areas for which they are teaching/delivering training (Assessors only)**

How the Qualification is Assessed

Mapped to Ofqual General Conditions of Recognition: E3.2i

To be awarded the qualification, learners must provide evidence of achievement of all the assessment criteria for all the units specified in the rules of combination (see Section 2 for guidance on rules of combination). The assessment process is as follows:

- Suitable assessment tasks are internally set at your centre that allow learners to be able to provide evidence of achievement of the assessment criteria of the unit(s)
- All assessment tasks must be scrutinised by the Internal Verifier before they are delivered to learners to ensure that they are fit for purpose
- Learners are assessed at your centre, using the IV approved assessment tasks
- The resulting assessed evidence is internally verified by an IV at the centre
- The assessed evidence is scrutinised by an AIM Awards appointed External Verifier (EV) to ensure reliability and validity of assessment

A range of sample assessment materials are available on our website.

For more detailed guidance on working with AIM Awards qualifications, please refer to “A Guide to Assessing AIM Awards Qualifications” in the following link:

<http://www.aimawards.org.uk/resources/centre-handbook-and-forms/>



Section 4

Operational Guidance

Section 4

Operational Guidance

Offering the Qualification

Centres wishing to offer this qualification must be an AIM Awards recognised centre. New centres can apply to become a centre using the **Centre Recognition Application Process** on our website or by contacting the AIM Awards office.

We can advise centres on the best and most efficient methods for offering this qualification. All procedures for the use of this qualification, including approval, registration of learners, verification and certification will be completed through AIM Awards and all centres will have an allocated Customer Support Officer to support them.

Approval to Offer the Qualification

Centres wishing to offer this qualification must complete and submit a Qualification Approval Request on the AIM Awards website. Some qualifications require that centres have specific resources in place and/or that their Assessors/ Internal Verifiers hold certain qualifications. Where this is the case, centres must provide evidence of resources/staff qualifications when completing the Qualification Approval Request.

Fees and Charges

The AIM Awards Fees and Charges Brochure includes all qualification charges and is available on our website. Please note that registrations will not be processed if centre fees have not been paid.

Registration and Certification

Once your centre has approval to offer a qualification, you will be able to register learners via the AIM Awards Online Portal. Learners must be registered onto the correct programme via the Portal (a programme is the centre's chosen set of units from their approved qualification). Centres should also check that the correct units are listed. All learner registrations must be checked carefully in order to avoid Maladministration and Malpractice.

A Recommendation for the Award of Credit (RAC) form will be produced for each programme once learners are registered. Centres will be able to download their RAC forms within four weeks of receipt of correctly submitted registrations. The RAC is used to claim the learners' achievements at the end of the course and details must be checked carefully as these will appear on any certificates issued.

Once the RAC has been correctly completed and has been received by AIM Awards, certificates and a summary of credit achievement will be produced and issued. Learners that have achieved a qualification will be issued with a qualification certificate with details of the qualification and units achieved. Learners that have not achieved a qualification will be issued with a unit certificate with details of the units and credits achieved.



Section 5

Appendices

A Guide to Assessing AIM Awards Qualifications can be found in the link below:

<http://www.aimawards.org.uk/resources/centre-handbook-and-forms/>

Contact AIM Awards



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