Unit Title: **Awareness of Health and Safety in the Creative and Cultural Sector**

Unit Credit Value: 2
Unit Level: Two
Unit Guided Learning Hours: 14
Ofqual Unit Reference Number: J/601/6715
Unit Review Date: 31/12/2016
Unit Sector: 9.2 Crafts, Creative Arts and Design

**Unit Summary**
This unit will give the learner an awareness of how to comply with relevant health and safety procedures and regulations in the creative and cultural sector.

**Unit Information**
It is expected that before the unit is delivered, the tutor will have read the Qualification Specification to ensure all conditions regarding Rules of Combination, delivery, assessment and internal quality assurance are fulfilled. Additional guidance is available below as Assessment Guidance for Learning Outcomes and Assessment Criteria in **bold**.

This unit has 2 learning outcomes

<table>
<thead>
<tr>
<th>LEARNING OUTCOMES</th>
<th>ASSESSMENT CRITERIA</th>
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<tbody>
<tr>
<td><strong>The learner will:</strong></td>
<td><strong>The learner can:</strong></td>
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<tr>
<td>1. Understand the relevant health and safety regulations in the Creative and Cultural sector</td>
<td>1.1. Identify key elements of health and safety regulations, relevant to working in the Creative and Cultural sector 1.2. Outline safe working practices in the Creative and Cultural sector 1.3. Identify the main employer responsibilities under the Health and Safety at Work Act</td>
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<tr>
<td>2. Be able to comply with relevant health and safety procedures</td>
<td>2.1. Outline the differences between hazards and risks 2.2. Carry out a risk assessment 2.3. Report identified hazards and risks to the appropriate parties</td>
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Assessment Guidance

Learning Outcome 1
The tutor could outline the legislation and the role of the Health and Safety Executive. This could be interactive and make use of videos, case studies and group discussions to ensure that learners have a firm grasp of the essentials of the development and purpose of legislation. There are also many sources of information on health and safety on the internet, which could be useful for learners at work and for their assignment work.

For the first teaching session, learners could bring in examples of policies procedures from their place of work or examples from companies that display their policies online, in preparation for later group work.

1.1 Health and safety regulations: for example RIDDOR, HASAW, COSHH, EWR etc.

1.2 Safe working practices: to consider for example policies, procedures, disaster plans etc.

1.3 Main employer responsibilities: for example review all incidents, complete risk assessments etc.

Learning Outcome 2
The tutor could outline the theoretical background, defining what hazards are and examining a range of working environments, for example theatre, museum, office. A range of videos/DVDs, pictures and case studies are available on the subject of hazards in the workplace, which would enhance the learning process. The Health and Safety Executive website is a good source of resources and many organisations now have their health and safety policies on the internet. Learners could be encouraged to look for hazards in their own workplace (taking photographs of potential hazards if possible) and to identify the risks that arise from these hazards. This can heighten their awareness of hazards in preparation for group discussions.

2.1 Hazards: to consider for example safety hazards. Risks: the chance, high or low, that any hazard will actually cause somebody harm.

2.2 Risk assessment: to include for example evaluating the risks, record findings etc.

2.3 Report: using for example incident forms, accident book etc.

Delivery
Learning Outcome 1: Understand the relevant health and safety regulations in the creative and cultural sector.
A combination of taught input, learner research and class discussions will enable the learner to identify key elements of health and safety regulations and safe working practices relevant to working in the creative and cultural sector. The use of case studies obtained from...
professional magazines and input from visiting speakers will enable learners to gain a fuller understanding of the main employer responsibilities under the Health and Safety at Work Act.

**Learning Outcome 2**: Be able to comply with relevant health and safety procedures. Tutor input will be required to outline the differences between hazards and risks and to explain how to carry out a risk assessment. However, learners will need to carry out an actual risk assessment for an activity that forms part of their job role in the workplace or for a practical activity they complete as part of the course.

**Evidence Requirements**
Evidence of practical ability must be demonstrated.

**Resources**

**Books**
Health and Safety Executive – *Essentials of Health and Safety at Work* (HSE Books, 1994)


**Journal**
RoSPA: *Occupational Safety & Health* (OS&H)

**Websites**

www.hse.gov.uk The government’s Health and Safety Executive: provides information on health and safety rights and responsibilities.